**United Educators of San Francisco**

**Executive Board**

Wednesday, September 4, 2019 4:15 p.m.

**Minutes**

Divisional Reports

1. High School Committee Report Kevin Hartzog, Kathy Melvin

2019 August 28

**Present:** Kevin Hartzog (Balboa), Kathy Melvin (Lowell), Julian Quinonez (UESF High School Representative), Mark Mosheim (Lincoln HS), Reynaldo Dulaney Jr. (Thurgood Marshall Academic High School)

**Agenda Items with Assistant Superintendent Sanderson**

1. Which Leads are responsible for which High Schools?
2. SOAR and ACCESS
3. UBC’s input to assist Admin develop the Emergency Plan.
4. Follow up on Co-Teaching and Review Recommendations
5. Reminder to all Principals for balancing class sizes
6. District insurance on skateboards and scooters/policy on campus
7. Cannot sync Synergy with Google Classroom
8. New students (e.g. transfers) do not have access to Synergy and gmail within week 2
9. Questions about EPC and assignment of students over the limit, and transfers.
10. Library system has locked out teachers from using the system to check out textbooks. Not all schools are large enough to assign a point person for checking out all textbooks.
11. Textbooks adopted 2004-6 are out of date. Some adoptions are even older.

**Meeting Notes (general)**

1. Guardian reporter wants to interview a teacher about Cell Phones.
2. Student cell Phone use and treating students so that can grow into adults.
3. Special Education Supervisor Attending ALL Mtg’s w/LEAD
4. Davina Goldwasser and Request for UBC
5. Which Leads are responsible for which High Schools?
6. Meeting Location for Division Meetings - Burton is the 1st choice, 2nd is Lowell.
7. Locks for Classrooms “Columbine Locks”
8. UBC’s input to assist Admin develop the Emergency Plan.
9. Class Size Reports from UBR’s
10. Situation at Marshall w/SOAR and ACCESS
11. Follow up on Co-Teaching
12. Delay on Freshman and transfer students access to Synergy.
13. High Schools properly notified as to the number of incoming Freshmen, and sharing respective IEPs to the High School Case Managers.

**Balboa**

1. Synergy-Google Classroom link issues
2. Balboa Admin had dropped a number of Juniors
3. Class Size Report
	1. Reminder to all Principals for balancing class sizes

**Marshall**

1. Stipends for work outside of working hours.
	1. Stipends do cover for Department Chair.
	2. Based upon number of hours in the year for the additional duties.
2. Car break in loss of personal computer.
	1. Risk Management must be notified
	2. IT must be notified
	3. IT stating that the teacher must pay a $200 deductible.
3. Mayor’s stipend?
	1. Details have not been finalized. Attempting to include PARAs.

**Lincoln**

1. Representing non-Members and Jessie Davidson
	1. Social Committee
2. CALSTRS numbers
	1. Overpaid for some teachers.
	2. Some teachers overpaid by a few dollars, but one overpaid by $800.
	3. PARA training on seizures
		1. Can we get the trainings done on weekends.
3. Teacher never got their evaluation report. Does the teacher have to be evaluated?
	1. No
4. District insurance on skateboards and scooters
5. How should the Principal open up positions for Stipends and Extended Hours?
6. Representing non-member staff is the legal minimum.
	1. Building reps are volunteers, and do not have to be available.

**Lowell**

1. Class sizes
	1. New leadership has been positive.
	2. Accepted over 200 transfers. With transfers, the school must accept all or none.
	3. Places were not available in the Master Schedule.
	4. Drama in compressing classes, moving classes to different periods.
	5. Administrators need guidance, because the **timeline is not working for transfers,** budgeting, hiring, etc.
	6. 2930 students
	7. 900 more than Lincoln
	8. Open campus, 3 security threats last year, and do not have proper locks.
2. Early Education Committee Report Betty Robinson-Harris

The following items were discussed during our August 27, 2019.

1. **The Zum** pilot children’s share ride program

**\***EES Administration reported YES, that The Shoestring Program at Leola Havard is utilizing that program to transport children back to their perspective schools after their therapeutic sessions.

1. **Special Education Issues**

\*The intake process for inclusion was questioned because many children appear without Brown Folders, unexpected, and/or not properly assessed. \*Concerns was voiced about Havard becoming a total Incusion EES when the staff has not received ANY **PD**. The number of Inclusion students exceed the normal number at other sites.

 \*Unassessed students being placed in GenEd classrooms when they are SDC students REQUIRING one-one support.

 \*Staff concerns about her classroom classification being changed from qn Autism class to another classification without her knowledge. Admin reported that staff was absent during the SpEd PD that the change was reported to staff.

 **3. Summer School Assessment**

 **\***It was reported to UESF, that many summer school employees hired lacked the skills and knowledge needed to Properly teach in the summer program, and that a PD day for non-EES regular staff would be helpful.

 **4. Para PD Day for EES**

 **\***We reminded Administration that preparation and planning should start immediately for the 2019-2020 Contractual Day.

5. **DRDP Usage Hours**

 **\***The concern was that staff should be able to use their DRDP Days with flexibility because of the substitute shortage. Admin, agreed that the days could be used with flexibility and not just during the specific DRDP assessment timeline.

**6. H. R. request for Employee ID number**

 **\***When an applicant applied for an EES position, H.R. requested the employee ID of the person that was used as a reference.

**7. Renovation and relocation Concerns**

 **\***Staff is continually having concerns about relocation and renovation issues. Some have been asked to return to their classrooms and move materials on the weekend, and are asked to come to work and work with children during their PD day.

**8. Classroom openings and closures**

 **\***It was reported that two new classrooms were opened at Havard. There are now four Pre-k Inclusion classroom- each having five Inclusion students, and two SDC classrooms in the Pre-K program.

 \*Charles Drew OST program was closed as of June 30, 2019

**9. The regular enrollment Update was given**

 \*none of the three program areas are close to the desired goals

Respectfully submitted

Betty Robinson-Harris- PhD

UESF EES Committee Chair

Approval of Minutes and Financial Report

1. Roll Call - Quorum @ 4:24pm A.J. Frazier, Sergeant at Arms
2. SKIP - Approval of Minutes Katie Waller-O’Connor
3. SKIP - Financial Report (hand out) VanCedric Williams

COPE Endorsements

1. M/S/C Unanimous - Jenny Lam for School Board
2. M/S/C Unanimous - Dennis Herrera for City Attorney
3. Candidates for District Attorney - 50% + 1 vote
	* **M/S/C PASSED** (23 yes, 1 no, 3 abstention) for UESF to solely endorse Chesa Boudin Sept 28 sat 1-3pm 415 excelsior ave
	* **M/S/C FAILED** (7 yes, 19 no, 4 abstentions) for UESF to endorse Chesa Boudin as #1 and Leif Dautch as #2

President’s Recommendations for Expenditures Susan Solomon

1. CFT Council of Classified Employees (CCE) Conference, 10/18-20/19, Glendale

 (5 members)........up to total of $3800

 MOTION to increase amount to $4800

 **M/S/C - Unanimous** AMENDMENT the motion to increase amount $6000 send up to 10 members to the CCE

1. CFT Classified Members' meeting, Torrance, 9/28/19, 1 night hotel stay....up to $250
2. Jobs with Justice membership renewal $2,500
3. AFT Teacher/Para Leader stipend supplement, for 8 people but up to 12 people @$500 ea...................$6000
4. Paraeducator to Teacher Pathways annual donation...........................$1,500
5. 13th Annual Latino Heritage Celebration, City Hall $1,500

PULL Out 1 and 4

M/S/C Passed (1 abstention) Approved Expenditures 2,3,5,&6

M/S/C Passed Approved Expenditures 1&4

Officers Reports

1. President’s Report Susan Solomon
2. M/S/C PASSED Unanimous Discussion and vote on proposed UESF 2019-2020 budget (Hand out) Van Cedric
	1. 4% increase for staff raises
	2. **M/S/C PASSED** (20 yes, 0 no, 3 abstentions) MOTION add $100,000 to AFT special funding
3. M/S/C Unanimous Appointment to fill Executive Board vacancy - Elementary school Representative Deirdre Elmansoumi
4. Report about Ed Summer Brittany Villalobos-Gillett
5. Executive Vice-President’s Report Elaine Merriweather 11

WELCOME BACK

Welcome back to another school year. I hope you are as excited as I am. There is so much work to do in our union and we can’t do it without you. Having engaged executive board and members at our school sites is the key to UESF strength. Stay connected to your union and have a great school year!

NEA

Did you know that the National Education Association has a Center for Social Justice? It is comprised of two departments; Community Advocacy & Partnership Engagement and Human & Civil Rights. The Center for Social Justice advances NEA’s vision of great public schools for every student through professional supports, partnerships, member engagement and activities that equips educators to be powerful advocates for their students. The Center awards grants and provides technical assistance to advance the racial justice community organizing and parental engagement goals of our local. The Professional Development they offer are; training around cultural competence, diversity, and social justice.

If you are interested in applying for a grant and want more information, please don’t hesitate to contact me at the UESF office (415) 956-8373.

LOCAL NEWS

UESF is recruiting participants for the AFT Teacher Leader Program. If you know any educators that might be interested in joining in the program, please send them to our website [www.uesf.org](http://www.uesf.org) . The deadline to apply is September 23rd.

CTA

The CTA Region I Conference is coming up next month from October 11th – 13th. If you would like to attend, please put your request in as early. The conference is at the Hyatt Regency at the San Francisco Airport.

UESF 100TH YEAR ANNIVERSARY

Democracy in Education! Save the date, our 100th year anniversary celebration is coming up. See details below:

Holiday Inn

1500 Van Ness Ave.

1. October 17th 5:30 PM

Discounted prices are $75 for teachers; $50 for Para Educators. Get your tickets early, this is an event you don’t want to miss!

COPE Report Anabel Ibañez

 COPE Report Attachment August 21, 2019

 UESF was given $40,000 and $20,000 to make sure Prop E wins

 Expenditures:

* M/S/C PASSED (1 abstention) David Chiu for Assembly 2020 annual BBQ sept 21, 2019 $150.00

Sergeant at Arms Report A.J. Frazier

 (5 Minutes)

32 members present

1 excussed

7 unexcused

3 guests

Good of the Order and Adjournment

* Concerns about the budget and transparency
* Shared concerns around conversation had at the last meeting around the raises and budget; recommend that financial decisions be run through the treasure; to be more transparent; request to be more considerate of new members
* Appreciation for the support of paras
* Issues shared around tenant rights